Literacy Pittsburgh COVID-19 Worksite Policy

To ensure the health and safety of students and staff during the COVID-19 pandemic, on-site, in-person work will be limited to only the most essential administrative and programming needs.

Staff and students must adhere to the following practices while on-site at any Literacy Pittsburgh office in Allegheny or Beaver County:

- Enter the Literacy Pittsburgh facility wearing a mask that is compliant with the posted <u>CDC</u> <u>guidelines</u>.
- Complete the health screening questionnaire upon entry (for students) or prior to coming to the office (for staff).
- Keep a social distance space of six feet apart at all times.
- Follow markers and posted signage for entry, exits, traffic flow, seating, bathroom usage, and any other directions.
- Wash your hands frequently using posted <u>CDC guidelines</u>.
- Staff must keep workspaces clean.
- Follow the building guidance and rules.

Direct questions or concerns about any of these practices to Literacy Pittsburgh's Pandemic Safety Officer at pandemicsafety@literacypittsburgh.org.